

QUICKEN Essentials for Mac 2010® Web Connect Conversion Instructions



As Torrington Municipal and Teachers FCU completes its conversion, you will need to modify your Quicken settings to ensure the smooth transition of your data. You will need to be able to log in to Star Online and may use your existing login and password.

It is important that you perform the following instructions exactly as described and in the order presented. If you do not, your online service may stop functioning properly. This conversion should take 10 minutes.

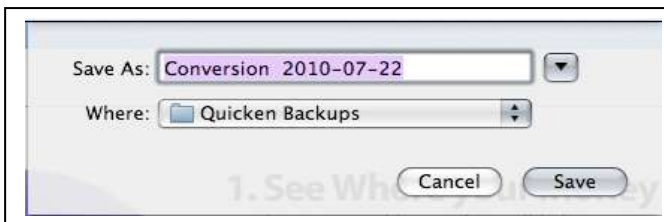
This update is time sensitive and must be completed on November 3rd, 2011.

Note: In the following screen shots, red icon numbers match step number instructions. All financial institution and register information is fictitious and for illustration only.

 Within this guide, this symbol displays to indicate that there are optional FAQs.

Back Up Your Data

1. Click on File at the top tool bar → Back Up → To Disk
2. Choose a file name and location, Click Save



Downloading The Latest Quicken® Update

1. Click on Quicken at the top tool bar and select Check for Updates

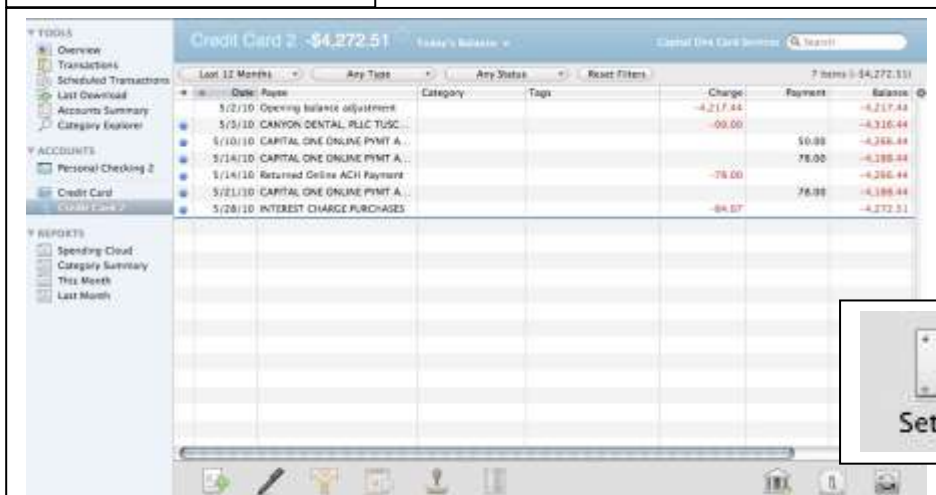
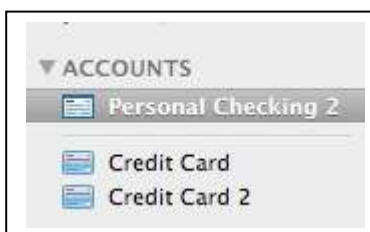


2. If a software update is available, you will be prompted to download the update; select Install Update to proceed.



Deactivate Your Accounts

1. Select the account you want to deactivate, and click Settings.



- In the **At your financial institution** section of the settings page, uncheck the “I want to download transactions” box. This will deactivate the online banking feature for this account. If you return to this screen you will see the financial institution is no longer listed



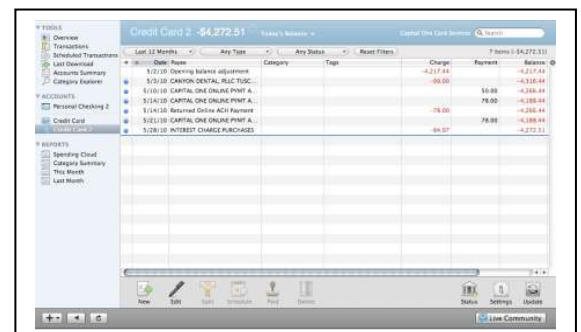
- After you have made changes click Save to complete the deactivation process.
- Repeat steps 1 through 3 for each online account (such as checking, savings, credit cards and brokerage).

Reactivate Your Account for Web Connect

IMPORTANT: Complete the next on or after November 3rd, 2011.

- Select your account and click Settings.

WC_DC Customer Conversion Guide
Last Updated 7/2010



2. Check the “I want to download transactions” box.
3. Click the List button and select your financial institution
4. After selecting the proper financial institution from the list, change the Connection Type to Web Connect and click Save.



5. Enter your customer LOGIN and PASSWORD to log into Star Online and download the latest transactions.
6. Repeat steps 1 through 5 for each online account (such as checking, savings, credit cards and brokerage).

Thank you for making these important changes!